

**Procedure and Guideline for the Extraordinary General Meeting of Shareholders No. 1/2022
through Electronic Meeting**

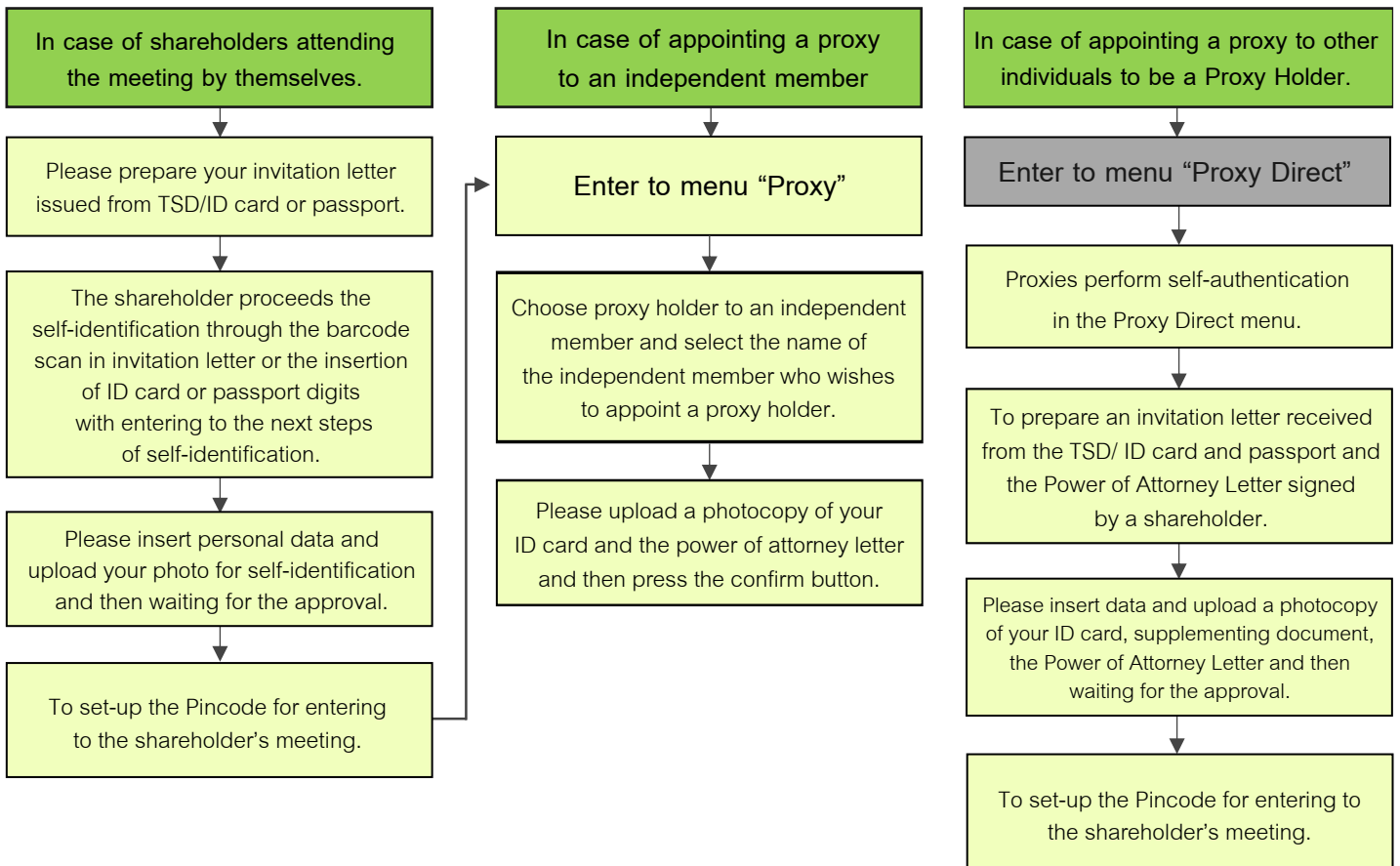
1. **Identity Verification** (shall process immediately from the date of receiving the Notification of the Meeting)

1.1 The shareholders **attending the meeting in person** shall verify one's own identity according to the procedures specified below.

1.2 The shareholder **assigning a proxy to attend the meeting (the proxy)** shall prepare a registration form according to Enclosure 9 and a proxy form together with required supporting documents according to Enclosure 5 by scanning or taking photos of them for submission to the email: IR@eforl-aim.com. Then, the shareholder or the proxy shall verify their identity according to the procedures specified below. (The original documents shall be mailed to "The Company Secretary Department" E for L Aim Public Company Limited, No. 160 Ngamwongwan Road, Bangkhen Sub-District, Mueang Nonthaburi District, Nonthaburi Province. 11000



Processes of shareholder / proxy holder self-identification through the application IR PLUS AGM



On the date of meeting, all shareholders are encouraged to access to the Application IR PLUS AGM, and insert Pincode for registration with attending to the meeting.



Scan for download the Application IR PLUS AGM, iOS system, Version 13.6 upwards



Scan for download the Application IR PLUS AGM, ANDROID system, Version 8 upwards



Scan for download the Manual for Using Application IR PLUS AGM (Thai language)



Scan for download the Manual for Using Application IR PLUS AGM (English language)



Scan for download the Instruction VDO for Using Application IR PLUS AGM

2. Attending the E-Meeting

- 1) On the Meeting date, the registration for attending the E-AGM can be done through the IR Plus AGM application, starting from 8.00 a.m. Onwards
- 2) The shareholder or the proxy with the successful identity verification can access the IR Plus AGM application to join the live the Extraordinary General Meeting of Shareholders No. 1/2022 through E-Meeting (“E-AGM”). The video clip of the Meeting will be posted on the Company’s website at www.eforl-aim.com after the end of the Meeting.
- 3) The shareholder or the proxy shall cast a vote, be it approval, disapproval or abstention, through the provided system within the timeframe for voting for each agenda item. The system will send an alert message through the IR Plus AGM application.
- 4) To encourage the shareholder to receive and access the right to attend the E-AGM, the shareholder or the proxy can send a question or inquiry for each agenda item through a real-time electronic means by sending a message or video call via the IR Plus AGM application.
- 5) In the case where the shareholder or the proxy has any issue regarding the submission of their identity verification documents, the downloading of the IR Plus AGM application, or any other problem experienced during the Meeting, please contact the Company through one of the following channels for assistance.

Contact	Email	Telephone
Khun Mattana Julnil	mattana@eforl-aim.com	02-1148151 Ext. 110
Khun Chonticha Pumpruek	ir@eforl-aim.com	02-1148151 Ext. 111

3. Submission of questions in advance

The shareholder wishing to send questions related to the Meeting agenda items in advance may do so through one of the channels below.

Post Company Secretary Department
E for L Aim Public Company Limited
No. 160, Ngamwongwan Road, Bangkokhen Sub-District, Mueang Nonthaburi District,
Nonthaburi Province. 11000

Email IR@eforl-aim.com

Guidelines and Measures for Preventing the Spread of COVID-19 for the Board of Directors and the Coordinators of the E-Meeting

Amid the COVID-19 pandemic situation, the Company has determined a set of guidelines and measures for the Board of Directors and the coordinators for the organization of the E-Meeting at the meeting room on 6th floor, No. 160, Ngamwongwan Road, Bangkhen Sub-District, Mueang Nonthaburi District, Nonthaburi Province, as per the following procedures.

1. The participants of the Meeting must be subject to body temperature screening and wash their hands using hand gel sanitizers provided by the Company. The screening area is at the entrance of the Company's office. If your body temperature is higher than 37.5 degree Celsius, you will not be allowed to join the Meeting.
2. If the participants including the persons in close contact, have the history of international travel or have come from the areas with the COVID-19 outbreak as prescribed by the notification of the Ministry of Public Health, or if they develop any of the following symptoms, fever, cough, sore throat, sneezing, runny nose, and breathing difficulty; they shall not be allowed to join the Meeting in all circumstances.
3. The participants shall be seated as per the requirement with the appropriate social distancing measure being practiced. Seats must be placed at least 1.5 meter away from one another.
4. The participants must wear a face mask at all times throughout the Meeting. They must also wash hands with the provided hand gel sanitizers.
5. As the Meeting will be held electronically (E-Meeting), the Company would like to refrain from giving souvenirs and food for the Extraordinary General Meeting of Shareholders No. 1/2022.