

**Procedure and Guideline for the 2023 Annual General Meeting of Shareholders  
through Electronic Meeting**

**1. Identity Verification** (shall process immediately from the date of receiving the Notification of the Meeting)

1.1 The shareholders **attending the meeting in person** shall verify one's own identity according to the procedures specified below.

1.2 The shareholder **assigning a proxy to attend the meeting (the proxy)** shall prepare a registration form according to Enclosure 8 and a proxy form together with required supporting documents according to Enclosure 3 by scanning or taking photos of them for submission to the email: IR@eforl-aim.com. Then, the shareholder or the proxy shall verify their identity according to the procedures specified below. (The original documents shall be mailed to "The Company Secretary Department" E for L Aim Public Company Limited, No. 160 Ngamwongwan Road, Bangkokhen Sub-District, Mueang Nonthaburi District, Nonthaburi Province. 11000

**2. Attending the E-Meeting**

- 1) On the Meeting date, the registration for attending the E-AGM can be done through the IR Plus AGM application, starting from 8.00 a.m. Onwards
- 2) The shareholder or the proxy with the successful identity verification can access the IR Plus AGM application to join the live the 2023 Annual General Meeting of Shareholders through E-Meeting ("E-AGM"). The video clip of the Meeting will be posted on the Company's website at [www.eforl-aim.com](http://www.eforl-aim.com) after the end of the Meeting.
- 3) The shareholder or the proxy shall cast a vote, be it approval, disapproval or abstention, through the provided system within the timeframe for voting for each agenda item. The system will send an alert message through the IR Plus AGM application.
- 4) To encourage the shareholder to receive and access the right to attend the E-AGM, the shareholder or the proxy can send a question or inquiry for each agenda item through a real-time electronic means by sending a message or video call via the IR Plus AGM application.
- 5) In the case where the shareholder or the proxy has any issue regarding the submission of their identity verification documents, the downloading of the IR Plus AGM application, or any other problem experienced during the Meeting, please contact the Company through one of the following channels for assistance.

Contact	Email	Telephone
Khun Mattana Julnil	<a href="mailto:mattana@eforl-aim.com">mattana@eforl-aim.com</a>	02-1148151 Ext. 110
Khun Chonticha Pumpruek	<a href="mailto:ir@eforl-aim.com">ir@eforl-aim.com</a>	02-1148151 Ext. 111

**3. Submission of questions in advance**

The shareholder wishing to send questions related to the Meeting agenda items in advance may do so through one of the channels below.

Post                    Company Secretary Department  
                              E for L Aim Public Company Limited  
                              No. 160, Ngamwongwan Road, Bangkhen Sub-District, Mueang Nonthaburi District, Nonthaburi  
                              Province. 11000

Email                    [IR@eforl-aim.com](mailto:IR@eforl-aim.com)



# Processes of shareholder / proxy holder

IR PLUS AGM

## IR PLUS AGM

In case of shareholders attending the meeting by themselves.

In case of appointing a proxy to an independent director

In case of proxy attending the meeting

Please prepare your invitation letter issued from TSD/ID card or passport.

The shareholder proceeds the scan in invitation letter or the insertion

Please insert personal data and

Enter to menu "Proxy"

the independent director who wishes

Please upload a photocopy of your ID card and the power of attorney letter  
\*\*This must be completed 1 day prior to the meeting date

Enter to menu "Proxy Direct"

To prepare an invitation letter received from the TSD/ ID card and passport a photocopy of your ID card

a photocopy of your ID card, the Power of Attorney Letter and then

On the date of meeting, all shareholders are encouraged to access to the Application **IR PLUS AGM**, and insert Pincode for registration with attending to the meeting.



The Application IR PLUS AGM, iOS system, Version 14.5 upwards



The Application IR PLUS AGM, ANDROID system, Version 8 upward



The Manual for Using Application IR PLUS AGM



Meeting on web App "webagm.irplus.in.th"

For your future information please add id line

@irplusagm



Scan QR Code

Call Center : 02-022-6200 ext.2